

Partnership Agreement Budget Form

Fiscal Year 2011 (July 1, 2010 - June 30, 2011)

(Round All Monies to the Nearest Dollar)

See All Applicants for restrictions and limitations on KAC funds.

The totals on line 9 (total expense) and line 12 (total income) must equal. In-kind expenses and income must match.

Please provide sufficient detail to enable KAC staff to determine how the amount listed for each category was derived. Any line item greater than 10% of the total project budget must be broken down into detailed information.

Please provide complete budget numbers for the entire project, not just what is being requested from KAC.

Applicant Name: _____

Project Beginning Date: _____ Project Ending Date: _____

	<u>Expenses</u>	<u>KAC</u>	<u>Cash</u>	<u>In-Kind</u>	<u>Total</u>
1	Staff (include fringe benefits):				
	Administrative				
	Artistic				
	Technical/Production				
	Sub-total				
2	Consulting and Artistic Fees for Service (non-staff):				
	Administrative				
	Artistic				
	Technical/Production				
	Sub-total				

3	Exhibition/Production/Project Expenses:				
	Supplies				
	Props/Scenery				
	Costumes				
	Lighting/Sound				
	Musical Instruments				
	Other:				
	Sub-total				
4	Building/Venue:				
	Building or Office Space				
	Performance and/or Exhibition Space				
	Sub-total				
5	Travel:				
	Airfare				
	Rental Car/Taxi				
	Mileage				
	Accommodation and per diem				
	Other:				
	Sub-total				

6	Marketing:				
	Printing				
	Advertising				
	Website				
	Other:				
	Sub-total				
7	General Operating Expenses:				
	Utilities				
	Printing				
	Postage				
	Office Equipment Rental				
	Membership Dues/Publication Purchase				
	Other:				
	Sub-total				
8	Capital Expenditures:				
	Building & Equipment Expenses Greater Than \$1,000				
	Building & Equipment Expenses Less Than \$1,000				
	Sub-total				

9	Total Expenses (add line 1 through 8)				
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	<u>Income</u>	<u>KAC</u>	<u>Cash</u>	<u>In-Kind</u>	<u>Total</u>
10	Earned Income:				
	Admissions/Ticket Sales				
	Concessions				
	Rental Fees				
	Other:				
	Sub-total				
11	Contributed Income:				
	Individuals (include memberships)				
	Foundations				
	Corporations				
	Government (exclude Kansas Arts Commission)				
	Kansas Arts Commission (requested)				
	Other:				
	Sub-total				
12	Total Income (add the subtotals for earned and contributed; items 10 and 11)				